



Commonwealth of Massachusetts

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MEMORANDUM

To: Chief Fiscal Officers and MMARS Liaisons
From: Jeffrey Shapiro, First Deputy Comptroller
Date: September 20, 2017
Subject: Comptroller Office's FY2018 MMARS Chargeback

Comptroller Memo FY#2018-08

Executive Summary

This memo provides guidance and information regarding the Office of the Comptroller's MMARS chargeback for FY2018 to support the operation of the financial accounting and reporting system for the Commonwealth.

This chargeback was established to cover the cost of the resources needed to support the operation of the Massachusetts' Management and Reporting System (MMARS) for the Commonwealth.

This chargeback is based on an agency's usage of MMARS, determined by actual transaction lines posted to the general ledger. Agencies are charged a proportional share of the authorized chargeback based on their usage. The FY2018 chargeback will be billed at \$3,487,727.00.

An IE (CTRMARSCHARGEFY2018) has been established for your FY2018 estimated bill based on FY2018 actual transaction counts. Review and approve your department's IE to final status. IEs will be reviewed quarterly by CTR and adjusted accordingly.

As in previous years, bi-monthly bills will be issued and agencies will be notified via e-mail. **The document ID standard for FY2018 will be CTRMMARS17CHARXXXXXX and an abbreviation of the months represented in the billing.**

The spreadsheet attachment to this memo details your FY2017 final bill which shows the FY2017 actual transaction count based on 12 months of actual usage, the final FY2017 proportional share, and an FY2018 estimate based on FY2017 actual usage.

Please forward this memo to the appropriate staff at your agency. If you have any questions, contact Tran Truong at 617-973-2690.

Enc. [FY18 Chargeback Estimate](#)
cc: Payroll Directors
General Counsels
MMARS Chargeback Liaisons
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