

ITA – Internal Transaction Agreement Document

Header Section

▼ General Information

Document Name :	<input type="text"/>	Initiator :	<input type="text"/>
Record Date :	<input type="text"/>	Delivery Date :	<input type="text"/>
Document Description :	<input type="text"/>	Additional information :	<input type="text"/>
Actual Amount :			

▼ 1st Party Information

Vendor Customer :	Vendor Contact ID :
Legal Name :	Principal Contact :
Address Code :	Phone :
Alias/DBA :	Phone Extension :
Address Line 1 :	Fax Number :
Address Line 2 :	Fax Extension :
City :	Email Address :
State :	Web Address http:// :
Zip :	
Country :	
County :	

▼ Extended Description

Extended Description :	<input type="text"/>
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Initiator Reference

▼ Initiator Reference

Initiator Doc Code :	<input type="text"/>	Initiator Vendor Line :	<input type="text"/>
Initiator Doc Dept :	<input type="text"/>	Initiator Accounting Line :	<input type="text"/>
Initiator Doc ID :	<input type="text"/>		

▼ General Information

Event Type ID :	Budget FY :
Accounting Template :	Fiscal Year :
Line Amount :	Period :
Line Actual Amount :	Bank :

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▼ 2nd Party Information

Vendor Customer : Vendor Contact ID :
Legal Name : Principal Contact :
Address Code : Phone :
Alias/DBA : Phone Extension :
Address Line 1 : Fax :
Address Line 2 : Fax Extension :
City : Email Address :
State : Web Address http:// :
Zip :
Country :
County :

▼ 1st Party Reference

Ref Doc Code : Ref Vendor Line :
Ref Doc Dept : Ref Accounting Line :
Ref Doc ID : Ref Type :

▼ 1st Party Fund Accounting

Fund : Object : OBSA :
Sub Fund : Sub Object : Sub OBSA :
Department : Revenue : Dept Object :
Unit : Sub Revenue : Dept Revenue :
Sub Unit : BSA :
Appr Unit : Sub BSA :

▼ 1st Party Detail Accounting

Location : Reporting : Major Program :
Sub Location : Sub Reporting : Program :
Activity : Task : Phase :
Sub Activity : Sub Task : Program Period :
Function : Task Order :
Sub Function :

▼ 1st Party Service Dates

Service From Date :
Service To Date :

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2nd Party Accounting Section

▼ General Information

Event Type :	<input type="text"/>	Budget FY :	<input type="text"/>
Accounting Template :	<input type="text"/>	Fiscal Year :	<input type="text"/>
Line Description :	<input type="text"/>	Period :	<input type="text"/>
Line Amount :	<input type="text"/>	Bank :	<input type="text"/>

▼ Reference

Ref Doc Code :	<input type="text"/>	Ref Vendor Line :	<input type="text"/>
Ref Doc Dept :	<input type="text"/>	Ref Accounting Line :	<input type="text"/>
Ref Doc ID :	<input type="text"/>	Ref Type :	<input type="text"/>

▼ Fund Accounting

Fund :	<input type="text"/>	Object :	<input type="text"/>	OBSA :	<input type="text"/>
Sub Fund :	<input type="text"/>	Sub Object :	<input type="text"/>	Sub OBSA :	<input type="text"/>
Department :	<input type="text"/>	Revenue :	<input type="text"/>	Dept Object :	<input type="text"/>
Unit :	<input type="text"/>	Sub Revenue :	<input type="text"/>	Dept Revenue :	<input type="text"/>
Sub Unit :	<input type="text"/>	BSA :	<input type="text"/>		
Appr Unit :	<input type="text"/>	Sub BSA :	<input type="text"/>		

▼ Detail Accounting

Location :	<input type="text"/>	Reporting :	<input type="text"/>	Major Program :	<input type="text"/>
Sub Location :	<input type="text"/>	Sub Reporting :	<input type="text"/>	Program :	<input type="text"/>
Activity :	<input type="text"/>	Task :	<input type="text"/>	Phase :	<input type="text"/>
Sub Activity :	<input type="text"/>	Sub Task :	<input type="text"/>	Program Period :	<input type="text"/>
Function :	<input type="text"/>	Task Order :	<input type="text"/>		
Sub Function :	<input type="text"/>				

▼ Service Dates

Service From Date :	<input type="text"/>	
Service To Date :	<input type="text"/>	

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Posting Section

▼ General Information

Run Time/Date :	Budget FY :
Record Date :	Fiscal Year :
Journal Posting :	Period :
Budget Posting :	Post Pair ID :
Bank Account :	Line Amount :
BSA Type Indicator :	Posting Amount :
OBSA Type Indicator :	Closed Amount :

▼ Fund Accounting

Fund :	Cabinet :	BSA :
Sub Fund :	Department :	Sub BSA :
Object :	Unit :	OBSA :
Sub Object :	Sub Unit :	Sub OBSA :
Object Category :	Appr Unit :	Dept Object :
Revenue :	Appr Category :	Dept Revenue :
Sub Revenue :	Internal Fund :	
Revenue Category :	Internal Sub Fund :	
	Internal Dept :	

▼ Detail Accounting

Location :	Reporting :	Major Program :
Sub Location :	Sub Reporting :	Program :
Activity :	Task :	Phase :
Sub Activity :	Sub Task :	Program Period :
Function :	Task Order :	Funding Profile :
Sub Function :		Stage Profile :
		Funding Priority :
		Funding Line :