


FT – Fixed Asset Transfer Document

Header Section

▼ General Information

Document Name :	<input type="text"/>	Fixed Asset Number :	<input type="text"/> >
Record Date :	<input type="text"/> 	Fixed Asset Description :	
Budget FY :	<input type="text"/>	Document Total :	
Fiscal Year :	<input type="text"/>	Document Depreciation :	
Period :	<input type="text"/>	Final Accumulated Depreciation :	
Document Description :	<input type="text"/>	Final Asset Value :	
		Final Net Book Value :	
		Event Type :	<input type="text"/> >
		Memo Asset :	

▼ Extended Doc Description

Extended Document Description :

▼ Responsibility Center

Department :	New Department :	<input type="text"/> >
Unit :	New Unit :	<input type="text"/> >
Sub Unit :	New Sub Unit :	<input type="text"/>
Activity :	New Activity :	<input type="text"/>
Sub Activity :	New Sub Activity :	<input type="text"/>
Function :	New Function :	<input type="text"/>
Sub Function :	New Sub Function :	<input type="text"/>
Reporting :	New Reporting :	<input type="text"/>
Sub Reporting :	New Sub Reporting :	<input type="text"/>
Custodian :	New Custodian :	<input type="text"/> >

FT – Fixed Asset Transfer Document

▼ Composite Asset Information

Composite Asset :	Acquisition Date :
Fixed Asset Catalog :	In Service Date :
Fixed Asset Type :	Depreciation Structure :
Fixed Asset Group :	Valuation Date :
Depreciation Method :	Summary Valuation Amount :
Useful Life :	Summary Salvage Value :
	Depreciation Amount : <input type="text"/>

▼ Asset Location

New Location :	<input type="text"/>	>
New Sub Location :	<input type="text"/>	>
New Complex/Building :	<input type="text"/>	

Component Section

▼ Component General Information

Component Number :	<input type="text"/>	>	Description 1 :
Commodity :			Description 2 :
Units :			Description 3 :
Surface Area :			Description 4 :
Manufacturer :			Description 5 :
Model Number :			Extended Description : <input type="text"/>
Plat Number :			
Serial Number :			
Tag Number :			
Base Asset :			

▼ Acquisition Details

Acquisition Date :	Vendor :
Acquisition Method :	Vendor Name :
Purchasing Authority :	Alias/DBA :
Memo Disposal Value :	

FT – Fixed Asset Transfer Document

▼ Component Location Details

Location :		New Location :	<input type="text"/>
Sub Location :		New Sub Location :	<input type="text"/>
Complex / Building :	<input type="text"/>	New Complex/Building :	<input type="text"/>

▼ Composite Classification

Fixed Asset Classification :	BSA :
Fixed Asset Catalog :	Sub BSA :
Fixed Asset Type :	OBSA :
Fixed Asset Group :	Sub OBSA :
Useful Life :	Accum Depr BSA :
In Service Date :	Accum Depr Sub BSA :

▼ Cost, Valuation & Depreciation

Closing Costs :	Depreciation Amount :	<input type="text"/>
Salvage Value :	Last Depreciation Date :	
Valuation Date :	Fixed Asset Registry Value :	
Valuation Amount :	Final Accum Depr :	
Replacement Date :	Final Net Book Value :	
	Depreciation Method :	
	Depreciation Structure :	

FT – Fixed Asset Transfer Document

Accounting Section

▼ General Information

Event Type : Budget FY :
Accounting Template : Fiscal Year :
Line Description : Period :
Line Amount :
Depreciation Amount :
Accum Depr Amount :

▼ Fund Accounting

Fund : Object : OBSA :
Sub Fund : Sub Object : Sub OBSA :
Department : Revenue : Dept Object :
Unit : Sub Revenue : Dept Revenue :
Sub Unit : BSA :
Appr Unit : Sub BSA :

▼ Detail Accounting

Location : Reporting : Major Program :
Sub Location : Sub Reporting : Program :
Activity : Task : Phase :
Sub Activity : Sub Task : Program Period :
Function : Task Order :
Sub Function :

FT – Fixed Asset Transfer Document

Posting Section

▼ General Information

Run Time/Date : Budget FY :
Record Date : Fiscal Year :
Journal Posting : Period :
Budget Posting : Post Pair ID :
Bank Account : Line Amount :
BSA Type Indicator : Posting Amount :
OBSA Type Indicator : Closed Amount :

▼ Asset Information

Fixed Asset Number :
Component Number :

▼ Fund Accounting

Fund : Cabinet : BSA :
Sub Fund : Department : Sub BSA :
Object : Unit : OBSA :
Sub Object : Sub Unit : Sub OBSA :
Object Category : Appr Unit : Dept Object :
Revenue : Appr Category : Dept Revenue :
Sub Revenue : Internal Fund :
Revenue Category : Internal Sub Fund :
Internal Dept :

▼ Detail Accounting

Location : Reporting : Major Program :
Sub Location : Sub Reporting : Program :
Activity : Task : Phase :
Sub Activity : Task Order : Program Period :
Function : Funding Profile :
Sub Function : Stage Profile :
Funding Priority :
Funding Line :