




# FA – Fixed Asset Acquisition or Betterment Document

## Header Section




### ▼ General Information

Document Name :	<input type="text"/>	Auto Generate FA Number :	<input type="checkbox"/>
Record Date :	<input type="text"/> 	Prefix :	<input type="text"/>
Budget FY :	<input type="text"/>	Fixed Asset Number :	<input type="text"/> 
Fiscal Year :	<input type="text"/>	Fixed Asset Description :	<input type="text"/>
Period :	<input type="text"/>	Document Total :	
Document Description :	<input type="text"/>	Final Asset Value :	
		Event Type :	<input type="text"/> 
		Memo Asset :	<input type="checkbox"/>









### ▼ Extended Doc Description

Extended Document Description :	<input type="text"/>
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### ▼ Responsibility Center

Department :	<input type="text"/> 	Function :	<input type="text"/>
Unit :	<input type="text"/> 	Sub Function :	<input type="text"/>
Sub Unit :	<input type="text"/>	Reporting :	<input type="text"/>
Activity :	<input type="text"/>	Sub Reporting :	<input type="text"/>
Sub Activity :	<input type="text"/>	Custodian :	<input type="text"/> 

### ▼ Composite Asset Information

Composite Asset :	<input type="checkbox"/>	Acquisition Date :	<input type="text"/> 
Fixed Asset Catalog :	<input type="text"/> 	In Service Date :	<input type="text"/> 
Fixed Asset Type :	<input type="text"/> 	Depreciation Structure :	<input type="text"/> 
Fixed Asset Group :	<input type="text"/> 	Valuation Date :	<input type="text"/> 
Depreciation Method :	<input type="text"/> 	Summary Valuation Amount :	
Useful Life :	<input type="text"/>	Summary Salvage Value :	

### ▼ Asset Location

Location :	<input type="text"/> 
Sub Location :	<input type="text"/> 
Complex / Building :	<input type="text"/>

# FA – Fixed Asset Acquisition or Betterment Document

## ▼ Infrastructure Maintenance

Estimated Amount :

Actual Amount :

## Component Section

### ▼ Component General Information

Component Number :

Commodity :

Units :

Final Units :

Surface Area :

Manufacturer :

Model Number :

Plat Number :

Serial Number :

Tag Number :

Base Asset :

Description 1 :

Description 2 :

Description 3 :

Description 4 :

Description 5 :

Extended Description :

### ▼ Acquisition Details

Acquisition Date :

Vendor :

Acquisition Method :

Vendor Name :

Purchasing Authority :

Alias/DBA :

Memo Disposal Value :

# FA – Fixed Asset Acquisition or Betterment Document

## ▼ Component Location Details

Location :  >

Sub Location :  >

Complex / Building :

## ▼ Component Classification


Fixed Asset Classification :  ▼

Fixed Asset Catalog :  >

Fixed Asset Type :  >

Fixed Asset Group :  >

Useful Life :

In Service Date :  

BSA :

Sub BSA :

OBSA :

Sub OBSA :


Accum Depr BSA :

Accum Depr Sub BSA :


## ▼ Cost, Valuation & Depreciation

Closing Costs :

Salvage Value :

Valuation Date :  

Valuation Amount :

Replacement Date :  

Component Total :

Final Component Value :

Depreciation Method :  ▼

Depreciation Structure :  ▼

## ▼ FAPR Reference

PR Doc Code :

PR Doc Dept :

PR Doc ID :

PR Doc Vendor Line :

PR Doc Commodity Line :

## ▼ Internal Sale Details

Selling Fixed Asset Number :

Selling Component Number :

Internal Sale Units :

Internal Sale Asset Cost :

Internal Sale Disposition Date :

Internal Sale Gain/Loss Amount :

# FA – Fixed Asset Acquisition or Betterment Document

## Accounting Section

▼ General Information

Event Type :		Budget FY :	
Accounting Template :	<input type="text"/>	Fiscal Year :	
Line Description :	<input type="text"/>	Period :	
Line Amount :	<input type="text"/>	Funding Fiscal Year :	
Internal Sale Gain/Loss Amount :		Funding Budget FY :	

▼ References

PO Doc Code :	PR Doc Code :	Disb Doc Code :
PO Doc Dept Code :	PR Doc Dept Code :	Disb Doc Dept Code :
PO Doc ID :	PR Doc ID :	Disb Doc ID :
PO Doc Vendor Line :	PR Doc Vendor Line :	Disb Doc Vendor Line :
PO Doc Commodity Line :	PR Doc Commodity Line :	Disb Doc Accounting Line :
PO Doc Accounting Line :	PR Doc Accounting Line :	

▼ Fund Accounting

Fund :	Object :	OBSA :
Sub Fund :	Sub Object :	Sub OBSA :
Department :	Revenue :	Pending BSA :
Unit :	Sub Revenue :	Pending Sub BSA :
Sub Unit :	BSA :	Dept Object :
Appr Unit :	Sub BSA :	Dept Revenue :

▼ Detail Accounting

Location :	Reporting :	Major Program :
Sub Location :	Sub Reporting :	Program :
Activity :	Task :	Phase :
Sub Activity :	Sub Task :	Program Period :
Function :	Task Order :	
Sub Function :		

# FA – Fixed Asset Acquisition or Betterment Document

## Posting Section

### ▼ General Information

Run Time/Date :	Budget FY :
Record Date :	Fiscal Year :
Journal Posting :	Period :
Budget Posting :	Post Pair ID :
Bank Account :	Line Amount :
BSA Type Indicator :	Posting Amount :
OBSA Type Indicator :	Closed Amount :

### ▼ Asset Information

Fixed Asset Number :
Component Number :

### ▼ Fund Accounting

Fund :	Cabinet :	BSA :
Sub Fund :	Department :	Sub BSA :
Object :	Unit :	OBSA :
Sub Object :	Sub Unit :	Sub OBSA :
Object Category :	Appr Unit :	Dept Object :
Revenue :	Appr Category :	Dept Revenue :
Sub Revenue :	Internal Fund :	
Revenue Category :	Internal Sub Fund :	
	Internal Dept :	

### ▼ Detail Accounting

Location :	Reporting :	Major Program :
Sub Location :	Sub Reporting :	Program :
Activity :	Task :	Phase :
Sub Activity :	Task Order :	Program Period :
Function :		Funding Profile :
Sub Function :		Stage Profile :
		Funding Priority :
		Funding Line :