


CL – Non-Accounting Reminder For Collection Document

Header Section

▼ **General Information**

Document Name :

Record Date : 

Budget FY :

Fiscal Year :

Period :

Document Description :

Actual Amount :

Closed Amount :

Closed Date :

▼ **Additional Amounts**

Liquidated Amount : Short Payment within Tolerance Amount :

Written-off Amount : Overpayment within Tolerance Amount :

Outstanding Amount :

Collected Amount :

Vendor Section

▼ **General Information**

Vendor Customer :

Billing Profile :

Legal Name :

Alias/DBA :

Misc Account :

Address Code :

Address Line 1 :

Address Line 2 :

City :

State :

Zip :

Country :

County :

County Name :

Vendor Contact ID :

Vendor Contact Name :

Vendor Contact Phone :

Vendor Contact Phone Ext. :

Vendor Contact Email :

Fax :

Fax Extension :

Auto Apply :

AR Dept :

AR Unit :

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▼ Collection Information

Collection Status :	Legal Action :	<input type="checkbox"/>
Intercept Status :	Coll Agreement :	<input type="text"/>
Payment Schedule :	<input type="checkbox"/>	Write-off Status : Not Applicable

▼ Reference

Ref Doc Code :	<input type="text"/>	Due Date :	<input type="text"/>
Ref Doc Dept :	<input type="text"/>	Dispute :	<input type="checkbox"/>
Ref Doc ID :	<input type="text"/>		

Accounting Section

▼ General Information

Event Type :	<input type="text"/>	Budget FY :	<input type="text"/>
Posting Pair :	<input type="text"/>	Fiscal Year :	<input type="text"/>
Accounting Template :	<input type="text"/>	Period :	<input type="text"/>
Line Description :	<input type="text"/>		
Line Amount :	<input type="text"/>		
Line Closed Amount :			
Line Closed Date :			

▼ Reference

Ref Doc Code :	<input type="text"/>	Ref Vendor Line :	<input type="text"/>
Ref Doc Department :	<input type="text"/>	Ref Accounting Line :	<input type="text"/>
Ref Doc ID :	<input type="text"/>	Ref Type :	<input type="text"/>

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▼ Fund Accounting

Fund :	<input type="text"/>	Department :	<input type="text"/>	OBSA :	<input type="text"/>
Sub Fund :	<input type="text"/>	Unit :	<input type="text"/>	Sub OBSA :	<input type="text"/>
Object :	<input type="text"/>	Sub Unit :	<input type="text"/>	Dept Object :	<input type="text"/>
Sub Object :	<input type="text"/>	Appr Unit :	<input type="text"/>	Dept Revenue :	<input type="text"/>
Revenue :	<input type="text"/>	BSA :	<input type="text"/>		
Sub Revenue :	<input type="text"/>	Sub BSA :	<input type="text"/>		

▼ Detail Accounting

Location :	<input type="text"/>	Reporting :	<input type="text"/>	Major Program :	
Sub Location :	<input type="text"/>	Sub Reporting :	<input type="text"/>	Program :	<input type="text"/>
Activity :	<input type="text"/>	Task :	<input type="text"/>	Phase :	<input type="text"/>
Sub Activity :	<input type="text"/>	Sub Task :	<input type="text"/>	Program Period :	<input type="text"/>
Function :	<input type="text"/>	Task Order :	<input type="text"/>		
Sub Function :	<input type="text"/>				

▼ Additional Information

Liquidated Amount :	<input type="text"/>	Short Payment within Tolerance Amount :	<input type="text"/>
Written-off Amount :	<input type="text"/>	Overpayment within Tolerance Amount :	<input type="text"/>
Outstanding Amount :	<input type="text"/>		
Collected Amount :	<input type="text"/>		

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Posting Section

▼ General Information

Run Time/Date : Budget FY :
Record Date : Fiscal Year :
Journal Posting : Period :
Budget Posting : Post Pair ID :
Bank Account : Line Amount :
BSA Type Indicator : Posting Amount :
OBSA Type Indicator : Closed Amount :

▼ Fund Accounting

Fund : Cabinet : BSA :
Sub Fund : Department : Sub BSA :
Object : Unit : OBSA :
Sub Object : Sub Unit : Sub OBSA :
Object Category : Appr Unit : Dept Object :
Revenue : Appr Category : Dept Revenue :
Sub Revenue : Internal Fund :
Revenue Category : Internal Sub Fund :
Internal Dept :

▼ Detail Accounting

Location : Reporting : Major Program :
Sub Location : Sub Reporting : Program :
Activity : Task : Phase :
Sub Activity : Sub Task : Program Period :
Function : Task Order : Funding Profile :
Sub Function : Stage Profile :
Funding Priority :
Funding Line :