




# CEC – Commodity-Based Encumbrance Correction Document

## Header Section

▼ **General Information**

Document Name :	<input type="text"/>	Actual Amount :	
Record Date :	<input type="text"/> 	Retainage Amount (-) :	
Budget FY :	<input type="text"/>	Discount Amount (-) :	
Fiscal Year :	<input type="text"/>	Penalty/Interest Amount (+) :	
Period :	<input type="text"/>	Withheld Amount (-) :	
Bank Account :	<input type="text"/> 	Intercept Amount (-) :	
Replacement :	<input type="checkbox"/>	Use Tax Withheld (-) :	
P-Card Payment :	<input type="checkbox"/>	Default Intercept Fee Amount(-) :	
P-Card Administrator :	<input type="text"/>	Supplementary Intercept Fee Amount(-) :	
		Payment Amount (=) :	
		Outstanding Amount :	
		Closed Amount :	
		Closed Date :	
Document Description :	<input type="text"/>		

▼ **Payee**

Payee Vendor :	<input type="text"/> 
Payee Name :	<input type="text"/>
Payee Alias/DBA :	<input type="text"/>
Payee Address :	<input type="text"/>
Payee Address :	<input type="text"/>
Payee City :	<input type="text"/>
Payee State :	<input type="text"/>
Payee ZIP :	<input type="text"/>

▼ **Extended Description**

Extended Description :	<input type="text"/>
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# CEC – Commodity-Based Encumbrance Correction Document

## Vendor Section

### ▼ General Information

Vendor Customer :	<input type="text"/>	Vendor Contact ID :	<input type="text"/>
Legal Name :	<input type="text"/>	Vendor Contact Name :	<input type="text"/>
Alias/DBA :	<input type="text"/>	Vendor Contact Phone :	<input type="text"/>
Address Code :	<input type="text"/>	Vendor Contact Phone Ext. :	<input type="text"/>
Address 1 :	<input type="text"/>	Vendor Contact Email :	<input type="text"/>
Address 2 :	<input type="text"/>	Fax :	<input type="text"/>
City :	<input type="text"/>	Fax Extension :	<input type="text"/>
State :	<input type="text"/>	Web Address http:// :	<input type="text"/>
Zip Code :	<input type="text"/>	Taxpayer ID Number :	<input type="text"/>
Country :	<input type="text"/>	Taxpayer ID Type :	<input type="text"/>
County :	<input type="text"/>	Merchant ID :	<input type="text"/>
		Tax Profile :	
		Received Service From Date :	<input type="text"/>
		Received Service To Date :	<input type="text"/>

### ▼ Disbursement Options

Disbursement Type :	<input type="text"/>	Handling Code :	<input type="text"/>
Disbursement Format :	<input type="text"/>	Disbursement Category :	<input type="text"/>
Scheduled Payment Date :	<input type="text"/>		
Disbursement Priority :	<input type="text"/>		
Single Payment :	<input type="checkbox"/>		
Pay Third Party :	<input type="checkbox"/>		
On-line Disbursement Rqst :	<input type="checkbox"/>		
EFT Status :			

### ▼ Invoice Information

Invoice Doc Code :	<input type="text"/>	Vendor Invoice Number :	<input type="text"/>
Invoice Doc Dept :	<input type="text"/>	Vendor Invoice Date :	<input type="text"/>
Invoice Doc ID :	<input type="text"/>	Tracking Date :	<input type="text"/>

# CEC – Commodity-Based Encumbrance Correction Document

## ▼ Discount Terms

Days 1 :	<input type="text"/>	Percent 1 :	<input type="text"/>	Discount Always 1 :	<input type="checkbox"/>
Days 2 :	<input type="text"/>	Percent 2 :	<input type="text"/>	Discount Always 2 :	<input type="checkbox"/>
Days 3 :	<input type="text"/>	Percent 3 :	<input type="text"/>	Discount Always 3 :	<input type="checkbox"/>
Days 4 :	<input type="text"/>	Percent 4 :	<input type="text"/>	Discount Always 4 :	<input type="checkbox"/>

## Accounting Distribution Section

### ▼ General Information

Event Type :	<input type="text"/>	Budget FY :	<input type="text"/>
Accounting Template :	<input type="text"/>	Fiscal Year :	<input type="text"/>
Line Description :	<input type="text"/>	Period :	<input type="text"/>
		Distribution Percentage :	<input type="text"/>

### ▼ Fund Accounting

Fund :	<input type="text"/>	Object :	<input type="text"/>	OBSA :	<input type="text"/>
Sub Fund :	<input type="text"/>	Sub Object :	<input type="text"/>	Sub OBSA :	<input type="text"/>
Department :	<input type="text"/>	Revenue :	<input type="text"/>	Dept Object :	<input type="text"/>
Unit :	<input type="text"/>	Sub Revenue :	<input type="text"/>	Dept Revenue :	<input type="text"/>
Sub Unit :	<input type="text"/>	BSA :	<input type="text"/>		
Appr Unit :	<input type="text"/>	Sub BSA :	<input type="text"/>		

### ▼ Detail Accounting

Location :	<input type="text"/>	Reporting :	<input type="text"/>	Major Program :	<input type="text"/>
Sub Location :	<input type="text"/>	Sub Reporting :	<input type="text"/>	Program :	<input type="text"/>
Activity :	<input type="text"/>	Task :	<input type="text"/>	Phase :	<input type="text"/>
Sub Activity :	<input type="text"/>	Sub Task :	<input type="text"/>	Program Period :	<input type="text"/>
Function :	<input type="text"/>	Task Order :	<input type="text"/>		
Sub Function :	<input type="text"/>				

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## Commodity Section

▼ General Information

Commodity :	<input type="text"/>	Received Service From Date :	<input type="text"/>
Stock Item Suffix :		Received Service To Date :	<input type="text"/>
Commodity Description :	<input type="text"/>	Tax Profile :	<input type="text"/>
Description :	<input type="text"/>	Procurement Card :	<input type="text"/>
Line Type :	<input type="text"/>	P-Card Expiration Date :	
Quantity :	<input type="text"/>	Account Number :	
Unit of Measure :	<input type="text"/>	Reconciliation Sequence :	<input type="text"/>
Unit Price :	<input type="text"/>	Reconciliation Status :	
Discount Unit Price :	<input type="text"/>	Receipt Date :	<input type="text"/>
Contract Amount :	<input type="text"/>	Comments :	<input type="text"/>
Item Amount :			
Use Tax Amount :			
Total Tax Amount :			
Total Item Amount :			
Closed Amount :			

▼ Reference

Commodity Ref Code :	<input type="text"/>	Commodity Ref VL :	<input type="text"/>
Commodity Ref Dept :	<input type="text"/>	Commodity Ref CL :	<input type="text"/>
Commodity Ref ID :	<input type="text"/>	Ref Type :	<input type="text"/>

▼ Invoice Information

Invoice Doc Code :	<input type="text"/>	Vendor Invoice Number :	<input type="text"/>
Invoice Doc Dept :	<input type="text"/>	Vendor Invoice Line :	<input type="text"/>
Invoice Doc ID :	<input type="text"/>	Vendor Invoice Date :	<input type="text"/>
Invoice Doc VL :	<input type="text"/>	Tracking Date :	<input type="text"/>
Invoice Doc CL :	<input type="text"/>		

# CEC – Commodity-Based Encumbrance Correction Document

## ▼ Discount Terms

Days 1 :	<input type="text"/>	Percent 1 :	<input type="text"/>	Discount Always 1 :	<input type="checkbox"/>
Days 2 :	<input type="text"/>	Percent 2 :	<input type="text"/>	Discount Always 2 :	<input type="checkbox"/>
Days 3 :	<input type="text"/>	Percent 3 :	<input type="text"/>	Discount Always 3 :	<input type="checkbox"/>
Days 4 :	<input type="text"/>	Percent 4 :	<input type="text"/>	Discount Always 4 :	<input type="checkbox"/>

## ▼ Additional Amounts

Retainage Amount :	Withheld Amount :
Discount Amount :	Intercept Amount :
Penalty/Interest Amount :	Use Tax Withheld :
	Payment Amount :
	Outstanding Amount :

## ▼ Tax Information

Tax Type 1 :	Tax Type 1 Percentage :	Tax Type 1 Amount :
Tax Type 2 :	Tax Type 2 Percentage :	Tax Type 2 Amount :
Tax Type 3 :	Tax Type 3 Percentage :	Tax Type 3 Amount :
Tax Type 4 :	Tax Type 4 Percentage :	Tax Type 4 Amount :
Tax Type 5 :	Tax Type 5 Percentage :	Tax Type 5 Amount :
Tax Type 6 :	Tax Type 6 Percentage :	Tax Type 6 Amount :
Tax Type 7 :	Tax Type 7 Percentage :	Tax Type 7 Amount :
Tax Type 8 :	Tax Type 8 Percentage :	Tax Type 8 Amount :
Tax Type 9 :	Tax Type 9 Percentage :	Tax Type 9 Amount :
Tax Type 10 :	Tax Type 10 Percentage :	Tax Type 10 Amount :
	Tax Types Total Percentage :	Tax Types Total Amount :

## ▼ Fixed Asset Information

Shell Indicator :	<input type="text"/>
Fixed Asset Type :	<input type="text"/>
Shell Generated Date :	<input type="text"/>

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## Accounting Section

▼ **General Information**

Event Type :	<input type="text"/>	Budget FY :	<input type="text"/>
Accounting Template :	<input type="text"/>	Fiscal Year :	<input type="text"/>
Bank Account :	<input type="text"/>	Period :	<input type="text"/>
Line Description :	<input type="text"/>	Check Description :	<input type="text"/>
Sub Total Line Amount :	<input type="text"/>	Special Instructions Code :	<input type="text"/>
Tax Amount :	<input type="text"/>	Disbursement Frequency :	<input type="text"/>
Use Tax Amount :	<input type="text"/>		
Total Line Amount :	<input type="text"/>		

▼ **Reference**

Ref Doc Code :	Ref Vendor Line :
Ref Doc Dept :	Ref Commodity Line :
Ref Doc ID :	Ref Accounting Line : <input type="text"/>
	RefType : <input type="text"/>

▼ **Fund Accounting**

Fund :	Object :	OBSA :
Sub Fund :	Sub Object :	Sub OBSA :
Department :	Revenue :	Dept Object :
Unit :	Sub Revenue :	Dept Revenue :
Sub Unit :	BSA :	
Appr Unit :	Sub BSA :	

▼ **Detail Accounting**

Location :	Reporting :	Major Program :
Sub Location :	Sub Reporting :	Program :
Activity :	Task :	Phase :
Sub Activity :	Sub Task :	Program Period :
Function :	Task Order :	
Sub Function :		

# CEC – Commodity-Based Encumbrance Correction Document

## ▼ Additional Amounts

Retainage Amount :      Payment Amount :  
Discount Amount :      Outstanding Amount :  
Penalty/Interest Amount :      Ref Line Amount :  
Withheld Amount :      Line Closed Amount :  
Intercept Amount :      Line Closed Date :  
Use Tax Withheld :  
Default Intercept Fee Amount :  
Supplementary Intercept Fee Amount :

## ▼ Extended Description

Extended Description :

## Posting Section

### ▼ General Information

Run Time/Date :      Budget FY :  
Record Date :      Fiscal Year :  
Journal Posting :      Period :  
Budget Posting :      Post Pair ID :  
Bank Account :      Line Amount :  
BSA Type Indicator :      Posting Amount :  
OBSA Type Indicator :      Closed Amount :

### ▼ Fund Accounting

Fund :      Cabinet :      BSA :  
Sub Fund :      Department :      Sub BSA :  
Object :      Unit :      OBSA :  
Sub Object :      Sub Unit :      Sub OBSA :  
Object Category :      Appr Unit :      Dept Object :  
Revenue :      Appr Category :      Dept Revenue :  
Sub Revenue :      Internal Fund :  
Revenue Category :      Internal Sub Fund :  
Internal Dept :

### ▼ Detail Accounting

Location :      Reporting :      Major Program :  
Sub Location :      Sub Reporting :      Program :  
Activity :      Task :      Phase :  
Sub Activity :      Sub Task :      Program Period :  
Function :      Task Order :      Funding Profile :  
Sub Function :      Stage Profile :  
Funding Priority :  
Funding Line :